**Board of Directors Meeting Agenda**

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| **Date** | Monday, November 15th 2023 |
| **Time** | 6:30 PM Atlantic Daylight Time (Canada) |
| **Location** | 5th Floor Student Centre Building at Saint Mary’s University  Join Zoom Meeting  https://smu-ca.zoom.us/j/86310958445 |
| **Invitees** | Ashish Ganapathy (Board Chair), Shaneika Carter (Vice Chair), Meghan Boudreau, Francesca Southwell, Toni-Ann Bennett, Tyler Hutchinson, Anushka Kalantri, Naima Hodge, Thomas Waithe |
| **Resource** | Shiray Tan (President), Afif Tahsin (Board Secretary) |
| **Regrets** | NA |

1. Call to order and Welcome

The meeting was called to order by the Chair at 6:32 PM ADT, on November 15, 2023.

The Chair welcomes the SMU community and SMUSA members.

1. Land Acknowledgement

The Chair provides a land acknowledgment. We are on the traditional and unceded territory of the Mi’kmaq people, covered by the Treaties of Peace and Friendship. We are all treaty people.

1. Conflict of Interest Declaration

No conflict of interest declared.

1. Approval of September meeting minutes (Appendix 1)

Ms. Boudreau pointed out that in the point number 9.a, in the last sentence, the word “concession” should be replaced by the word “succession”.

BIRT the Board approves the previous meeting minutes from October 23, 2023 with the correction pointed out by Ms. Boudreau.

Moved by Ms. Southwell

Seconded by Ms. Kalantri.

Motion passed unanimously.

1. Welcome Statement – Ashish Ganapathy

In the concluding meeting of the Fall semester, the Board reported positive advancements in its workflow, with committees actively scheduling and achieving goals, fostering collaborative efforts and engaging external perspectives. The President's review document is nearing completion and has undergone Board discussion, aligning with the commitment to transparency. Additionally, commendation was extended to the student representatives in the bicameral university governance structure, particularly the Academic Senate Representatives and Board of Governors representatives, who have been steadfast advocates for student needs and requests. This collaborative and transparent approach reflects optimism in the Board's progress toward overall goal achievement.

1. President’s Report – Shiray Tan (Appendix 2)

The report was read out by the Chair on behalf of the President due to her illness.

During the board meeting, SMUSA President Shiray Tan provided an overview of recent activities and initiatives. Academic Integrity Week, led by VP Academic Rilla, was successfully executed, fostering student engagement. A Dockside Food Feedback Report was prepared to gauge student satisfaction with dining experiences. Monthly reports on the SMUSA website will enhance transparency. Halloweek 2023 was a success, with upcoming events including Taylor Swift Week. A tribute drink named "Carlton" was introduced at Gorsebrook Lounge in memory of the campus cat. Remembrance Day observance highlighted SMUSA's commitment to honoring sacrifices. The Talk-To-Us table and feedback surveys aim to enhance communication and gather student input. The Fall 2023 Feedback Project seeks to foster constructive dialogue between students and SMUSA.

The Chair provided members of the Board the opportunity to ask questions, and a discussion followed.

Ms. Southwell thanked the President and inquired that how the board is going to inform Aramark to make certain changes in the menu. The President replied that the strategy will be discussed in the in-camera session.

* 1. Motion to Approve

BIRT the Board approves the President’s Report.

Moved by Ms. Boudreau.

Seconded by Ms. Carter.

Motion passed unanimously.

1. Reports of Standing Committees:
   1. Report of Elections Committee – Francesca Southwell

The committee declared the names of the CRO and DROs. Matthew Bourque was selected to be the CRO, and Fajwal Prasad Shetty and Anusha Karkarai Adli were selected to be the DROs.

The Chair congratulated the newly appointed CRO and DROs and asked the committee that how the committee is planning to increase student awareness regarding election process. The committee replied that the election team has sorted out a plan. The election team is going to propose an election week to raise awareness and they are planning to talk to students and make them realize that why the elections are important.

* 1. Human Resources & Governance Committee – Meghan Boudreau

The committee has finished working for the presidential bonus review and the whole board has already received it. The committee will be consulting with a governance advisor to discuss about the succession plan of the full-time staffs.

The Chair asks Board members if they have any questions. There was no question.

* 1. Society Committee – Toni-Ann Bennett

The committee has implemented certain changes to the policies.

The Chair asks Board members if they have any questions. There was no question.

* 1. Finance Committee – Thomas Waithe

The committee is implementing new approaches to enhance the organization's financial background and implementing sales strategies. They are also applying protocols for addressing potential challenges related to financial obligations.

The Chair asked if the committee is following ethical practices. The committee replied in the affirmative.

1. Reports of ad-hoc sub-committees:
   1. Sustainability Policy Committee – Anushka Kalantri

The committee informed that they will come up with a comprehensive policy by the end of December.

The Chair asked if they are consulting anyone outside of the board. The committee replied that they did not consult any external advisor so far, but looking forward to.

1. Any Other Business
2. In-Camera Session

BIRT the Board move in-camera.

Moved by Ms. Boudreau.

Seconded by Ms. Kalantri.

Motion passed unanimously.

1. Adjournment

The meeting was adjourned at 6:50 PM by the Chair.